




UNIVERSITY *of the*
SOUTHERN CARIBBEAN

CAREER DEVELOPMENT SERVICES DEPARTMENT

Career Development Services

Helping you to navigate your career path!





**“Our goal is to help you
navigate your career path!”**



Carol Daniel, M.A. Ed Psych
Director, Career Development
Services

Welcome to the Career Development Services Department of the University of the Southern Caribbean! We are excited to serve you as you plan for your future.

The Career Services staff are committed to helping students develop the skills to understand, create and connect their liberal arts educational experience with their future goals.

The department provides many inspiring ways to assist students in their pursuit of a fulfilling career, and prepares individuals to look for a job in a competitive and rapidly changing job market.

Workshops, career counseling, values, and skills assessments are available to students, along with on campus recruitment and other job opportunities.

Our goal is to help you navigate your career path!

What can we do for you?

What can the Career Development Office do for you? Ask yourself a few simple questions, and if you answer “Yes” to any of them, we have the real resources you’re looking for. They will bring the “real world” to your fingertips!

Are you undecided in your choice of academic major?
Are you unsure how to start your career?
Are you concerned about the future?
Are you concerned about finding stable and secure work?

The University of the Southern Caribbean offers a number of qualitative and inspiring programs, for its students’ academic and professional development.

Purpose

The primary purpose of Career Development Services is the promotion of a greater understanding of self and the careers that best fit you as an individual. Our services are confidential.

Offered to both undergraduate and graduate students, they provide opportunity to learn and develop necessary skills for the life-long process of career development.

Vision Statement

“Achieving superior consulting, innovative training and proactive job/career placement”





Services We Offer

Resume Writing /Cover Letter

Preparing for Interviews

Mock Interviews

Recruitment Symposium

Resource Library

On-Campus Employer Recruiting Events

Business Etiquette Seminars

Professional Preview Day

Individualized Career Counseling

CDS Motto

“ Illuminating your career path ”



Mission Statement

“Providing an integrated range of quality, career-focused services, effectively meeting the needs of our USC students.”

The University of the Southern Caribbean

- Founded in 1927
- First University to be registered by the Accreditation Council of Trinidad and Tobago (ACTT)
- Operates 5 schools on campus
- Operates 5 Satellite schools—Tobago, Barbados, Antigua, St. Lucia, and Guyana
- Present student population approximately 3,200
- Diversity of students from 38 countries represented at the University
- International exposure of faculty

Mission / Vision / Motto

Mission: The University of the Southern Caribbean seeks to transform ordinary people into extraordinary servants of God to humanity.

Vision: An academy fit for God's approval through intellectual, spiritual, social and cultural development.

Motto: Beyond Excellence

About Career Development Services

Please contact our office in person or by phone, to schedule a convenient individual appointment to meet with the Director. During the semester, we provide students opportunities to attend workshops on effective resumes, cover letters and interviewing skills. Walk-in hours are strictly on a first-come first-served basis otherwise by appointment.



Career Development Services

Office information - Office work hours

Office Hours:
(8:00 a.m.—5:00 p.m.)

Career Counseling Hours:
By appointment
(8:30am - 12:30pm)
(Mondays & Wednesdays)

Walk-ins (8:30am -12:30pm)
(Tuesdays & Thursdays)

“Seek His will in all you do and He will direct your paths” (Proverbs 3:6).